

**CONSTITUTION
OF
MAJLIS KHUDDAMUL AHMADIYYA
SILSILA ALIYA AHMADIYYA**

January 2016

PUBLISHED
BY
MAJLIS KHUDDAMUL AHMADIYYA



Sadr Khuddamul Ahmadiyya

Assalamo Alaikum warahmatullahe wabarakatuhoo,

In the course of his Friday Sermon delivered on November 3, 1989 in the Fazal Mosque, London, Hazrat Khalifatul Masih IV (atba) had announced that in future he will himself supervise all the Auxiliary Organisations viz. Majlis Ansarullah, Majlis Khuddamul Ahmadiyya and Lajna Imaillah; all over the world. All these organisations will be responsible to Hazrat Khalifatul Masih and will invariably obtain instructions directly from him. The sphere of Central Auxiliary Organisations at Rabwah shall henceforth be restricted to Pakistan only. At the National level the Heads of these Organisations shall in future be designated as 'Sadr' (President).

In the light of the above instructions of Hazrat Khalifatul Masih IV (atba); whatever changes were necessary in the Dastur-e-Asasi (Constitution) of Khuddam ul Ahmadiyya have since been carried out and a copy of its amended version is being sent herewith. The National Majlis Amila of the country should adopt this Dastur-e-Asasi (Constitution) immediately by passing a Resolution and later on it should be adopted by the National Shura of Khuddamul Ahmadiyya as and when it is held.

If an amendment is considered necessary in this Dastur-e-Asasi (Constitution), matter may be submitted to Hazrat Khalifatul Masih IV along with necessary explanation and full justification for the proposed amendment.

So far as the Chandas of Khuddam ul Ahmadiyya are concerned, the existing rates of chanda will continue until Majlis Shura of Khuddamul Ahmadiyya proposes some changes and gets approval of Hazrat Khalifatul Masih. May Allah bless these changes in the system of Auxiliary Organisations of Jama'at and may it prove to be beneficial.

Yours sincerely

HAMEEDUJAH

Wakil-e-A'ala,

Tehrik-e-Jadid Anjuman Ahmadiyya.

Copy to:

Amir Sahib
Jamaat Ahmadiyya

Amendments to the constitution - 2011

1- Page 7, clause 20(a) Muhtamim Muqami replaces Quaid.

2- Page 13, clause 54(b,c) New Additional words “and shall not be allowed to participate or vote in the elections of Majlis Khuddamul Ahmadiyya”

Amendments to the constitution – March 2013

Page 13, Clause 56

For the election of Sadr Majlis, a Minimum of Four and a Maximum of Seven names shall be proposed during the session of the Shura. Shura shall elect three persons; hence every member shall have a right of three votes.

Amendments to the constitution – October 2013

1- The word Muhtamim Muqami replaces Quaid Muqami in the whole document.

Amendments to the constitution – March 2015

Amendment to the English Translation of Atfal ul Ahmadiyya Pledge.

Amendments to the constitution – September 2015

Clauses 21, 32, 33, 34, 44 (Please see Addendum 1 for details)

Amendments to the constitution – January 2016

The word Quaid Muqami was not replaced by Muhtamim Muqami at page 11.

Table of Contents

AMENDMENTS TO THE CONSTITUTION - 2011	3
AMENDMENTS TO THE CONSTITUTION – MARCH 2013	3
AMENDMENTS TO THE CONSTITUTION – OCTOBER 2013	3
AMENDMENTS TO THE CONSTITUTION – MARCH 2015	3
AMENDMENTS TO THE CONSTITUTION – SEPTEMBER 2015	3
AMENDMENTS TO THE CONSTITUTION – JANUARY 2016	3
CONSTITUTION OF MAJLIS KHUDDAMUL AHMADIYYA	6
ESTABLISHMENT OF MAJLIS AND ITS NAME	6
AIMS & OBJECTS	6
RULES & REGULATIONS OF MAJLIS KHUDDAMUL AHMADIYYA	6
MEMBERS & OTHERS CONCERNED	6
DUTIES OF THE MEMBERS	7
MAJALIS	7
MAJALIS-E-AMMA	7
MAJLIS-E-AMILA	7
SHURA	8
MEETINGS	8
IJLAS AMMA	8
AMILA MEETINGS (IJLAS AMILA)	9
DUTIES & POWERS OF MAJALIS	9
MAJALIS AMMA MULK	9
MAJALIS AMMA MUQAMI & HALQA	9
MAJLIS AMILA MULK	9
MAJALIS AMILA ILAQA, DIL’A, MUQAM & HALQA	10
SHURA	10
OFFICE BEARERS	11
COUNTRY (MULK)	11
ILAQA	11
DIL’A	11
MUQAM	11
ZA’AMAT HALQA	12
APPOINTMENTS OF OFFICE BEARERS	12
a) <i>By Election</i>	12
b) <i>By Nomination</i>	12
CONDITIONS & PROCEDURES OF ELECTING THE OFFICE BEARERS	12
DUTIES & POWERS OF NATIONAL OFFICE BEARERS	14
SADR	14
NAIB SADR	15
MUAVIN SADR	15
MU’TAMAD & MUHTAMIMS	15
MU’TAMAD	15
MUHTAMIM KHIDMAT-E-KHALQ	15
MUHTAMIM TA’LIM	16
MUHTAMIM TARBİYAT	16
MUHTAMIM MAL	16
MUHTAMIM ‘UMUMI	16
MUHTAMIM SIHHAT-E-JISMANI	16
MUHTAMIM WAQAR-E-AMAL	16

MUHTAMIM SAN' AT-O-TIJARAT	17
MUHTAMIM TAHRIK-E-JADID.....	17
MUHTAMIM ATFAL.....	17
MUHTAMIM TABLIGH	17
MUHTAMIM TAJNID	17
MUHTAMIM ISHA' AT	17
MUHTAMIM NAU MUBAEEN	17
MUHTAMIM OMOOR E TALABA	18
MUHASIB	18
QAID 'ILAQA AND DIL' A	18
MU'TAMAD ILAQA/DIL' A.....	19
DUTIES AND POWERS OF MUQAMI OFFICE BEARERS.....	19
QAID	19
NAIB QAID	19
MU'TAMAD MUQAMI.....	19
NAZIM MAL	20
OTHER NAZIMIN	20
MUHASIB MUQAMI.....	20
MISCELLANEOUS RULES CONCERNING MAL.....	20
REFORMATORY MEASURES.....	21
MAJLIS ATFALUL AHMADIYYA.....	21
ATFALUL AHMADIYYA PLEDGE.....	22
PLEDGE OF KHADIM	23

Constitution of Majlis Khuddamul Ahmadiyya

Establishment of Majlis and its Name

1. The name of this organization shall be Majlis Khuddamul Ahmadiyya, Silsila 'Aliya Ahmadiyya.
2. The Markaz of Silsila 'Aliya Ahmadiyya shall always be the markaz of this Majlis. It shall function under the supervision and instructions of Hazrat Khalifatul Masih.

Aims & Objects

3. To train and educate its members, including Atfalul Ahmadiyya, in true Islamic ways, to inculcate in them the love of Allah and of Hazrat Khataman Nabiyyin Muhammad Mustafa s.a.w., the spirit of serving Islam, country and mankind, and strive for their welfare.

Rules & Regulations of Majlis Khuddamul Ahmadiyya

4. It shall purely be a religious Organization having no political interest whatsoever.
5. In accordance with the teachings of the Holy Quran, it shall be the duty of its members to abide by the law of the country.
6. These rules shall be called 'Dastur-e-Asasi, Majlis Khuddamul Ahmadiyya, Silsila 'Aliya Ahmadiyya.
7. The National Headquarters of this Majlis in shall always be where the Markaz of the Silsila 'Aliya Ahmadiyya in is situated.
8. There shall be an office to carry out the affairs of the Majlis. The staff of this office shall be appointed with the approval of Sadr Majlis.
9. It shall be mandatory for the office bearers and the members of the Majlis to be acquainted with these rules and to act upon them.
10. Majlis-e-Amma mulk shall be authorized to make any alterations in this Dastur through Majlis-e-Shura. The alterations shall be enforced only after the approval from Hazrat Khalifatul Masih (a.t.b.a.)
11. In case an amendment or a deletion is required in the Dastur-e-Asasi, it shall be necessary that a specific proposal be presented before Majlis Shura for this purpose in which the number of the concerned rule is specifically mentioned and the required amendment or deletion is categorically stated.

Members & Others Concerned

12. Three types of persons shall be concerned with this Majlis:
 - (b) Members, who shall be called Khuddam
 - (b) Atfal
 - (c) Murabiyyan-e-Atfal;

Note: Majlis Atfalul Ahmadiyya shall function under the supervision of Majlis Khuddamul Ahmadiyya.

13. Every Mubai Ahmadi from 15 years of age up to the age of 40 years shall be considered as Khadim.

Duties of the Members

14. Every member shall obey the instructions given by Majlis Shura, Majalis Amila and all the office bearers of the Majlis Khuddamul Ahmadiyya.
15. They shall meet the financial requirements of the Majlis as needed.
16. They shall regularly put into practice the programme chalked out by the Majlis.
17. On failing to discharge their duties pertaining to Majlis, whatever reformatory measure is suggested for them, they shall accept it whole-heartedly.

Majalis

18. Majlis Khuddamul Ahmadiyya shall consist of the following Majalis:
- (b) Majalis-e-Amma (mulk, 'Ilaqa, D'ila, Muqam, Halqa)
 - (c) Majalis Amila (mulk, 'Ilaqa, D'ila, Muqam, Halqa)
 - (d) Majlis Shura.

Majalis-e-Amma

19. Majalis-e-Amma shall be of the following categories:
- (b) Mulk: This Majlis shall comprise all Khuddam of the country.
 - (c) Ilaqa: This Majlis shall comprise all khuddam of the Ilaqa (Region)
 - (d) Dil'a: This Majlis shall comprise all khuddam of the Dil'a (District)
 - (e) Muqam: This Majlis shall comprise all khuddam of the Muqam (Place)
 - (f) Halqa: This Majlis shall comprise all khuddam of Halqa (Sector)
- Note: Muqam signifies a place where a permanent branch of the Jamaat is established.

Majlis-e-Amila

20. (a) Mulk (country) The following shall be members of this Majlis:

- 1) Sadr
- 2) Naib Sadr
- 3) Mu'tamad
- 4) Muhtamim Khidmat-e-Khalq
- 5) Muhtamim Ta'lim
- 6) Muhtamim Tarbiyyat
- 7) Muhtamim Mal
- 8) Muhtamim 'Umumi
- 9) Muhtamim Sihaat-e-Jismani
- 10) Muhtamim Waqar-e-Amal
- 11) Muhtamim San'at-O-Tijarat

- 12) Muhtamim Tahrik-e-jadid
- 13) Muhtamim Atfal
- 14) Muhtamim Tabligh
- 15) Muhtamim Tajnid
- 16) Muhtamim Isha'at
- 17) Muhtamim Nau Mubaeen
- 18) Muhtamim Omoor e Talaba
- 19) Muhasib
- 20) Muhtamim Muqami

Note: Among the above mentioned members there must be at least two who are well versed in the knowledge of Q'uran, Hadith, Arabic language and Ahmadiyya literature.

- (b) Ilaqa: Qaid-e-Ilaqa shall be able to nominate the office bearers of his Majlis Amila as needed.
- (c) Dil'a: Qaid-e-Dila shall be able to nominate the office bearers of his Majlis-e-Amila as needed.
- (d) Muqam: This majlis shall consist of Muhtamim Muqami, Naib Qaid / Naib Qaids, all Nazimin, Muhasib and Zaims of Halqas
- (e) Halqa: this majlis shall consist of Zaim, Naib Zaim, Mu'tamad Halqa, Muntazims and Saiqs.

Shura

21. This Majlis shall represent the National Majlis.
The meeting of the Majlis Shura shall only be called with the approval of Hazrat-Khalifatul-Masih.
22. This Majlis shall consist of the following members:
 - 1) Office bearers of Mulk (country).
 - 2) Qaids of Ilaqas and Dil'as.
 - 3) Representatives of the Majalis.
 - 4) Such other members who are invited for consultation by the Sadr Majlis with the concurrence of the National Amir.

Meetings

(Ijlas Amma & Ijlas Amila)

Ijlas Amma

23. (a) Mulk (country): This Majlis shall meet once a year. Sadr Majlis may call more than one meeting as required.
- (b) Ilaqa or Dil'a: Qaid Ilaqa or Qaid Dil'a can call a general meeting (Ijlas Amma) in their respective areas as needed.
- (c) Muqam: This Majlis shall meet at least once a month.
- (d) Halqa: This Majlis shall meet at least once a month.

Amila Meetings (Ijlas Amila)

24. Sadr Majlis, Qaid-e-Ilaqa, Qaid Dil'a, Muhtamim Muqami and Zaim Halqa shall be able to call the meetings of their respective Majlis Amila as needed. The quorum for the Majlis-e-Amila meeting shall be 1/3 of the total members. If the meeting is adjourned due to the lack of quorum, there shall be no quorum for the adjourned meeting.
25. There shall be a quorum of 3/4 of total members of National Majlis Amila for its meeting wherein proposals received from the subordinate Majlis to be included in the agenda of Shura are to be approved or rejected. Two third (2/3) of the present members must agree to reject any proposal.

Duties & Powers of Majalis

Majalis Amma Mulk

26. This Majlis shall elect the Sadr through Majlis Shura.
27. This Majlis shall expect the National Majlis Amila to present an annual report of its activities to Majlis Shura, and the latter shall have the right to discuss it for constructive purposes.
28. All the members of this Majlis shall be duty bound to follow all instructions of the National Majlis-e-Amila concerning the approved program and fully cooperate with it.

Majalis Amma Muqami & Halqa

29. These Majalis shall elect Muhtamim Muqami (in case of Muqami the Qaid is called Muhtamim Muqami) or Zaim. Their duties and powers within their limited jurisdictions shall be as those of National Majlis within its wider jurisdiction.

Majlis Amila Mulk

30. This Majlis shall prepare a programme for all the Majalis Khuddamul Ahmadiyya in the light of the aims and objects of the Dastur-e-Asasi, and it shall supervise that all Majalis fully abide by it.
31. This Majlis shall prepare the annual budget of income and expenditure of the National Majlis and shall present it to the Majlis Shura for approval.
32. This Majlis shall prepare the agenda for the Majlis Shura after inviting proposals from subordinate Majalis and shall obtain final approval from Hazrat Khalifatul-Masih before presenting the agenda in the Majlis Shura.
Also this Majlis shall arrange to get the agenda printed and despatched in the Majalis three weeks before the Shura.
33. National Majlis Amila shall have the power to reject the proposals received for the Shura. National Majlis Amila shall also present those rejected proposals to Hazrat-Khalifatul-Masih for the final approval.

34. (a) The National Majlis Amila shall read out the rejected proposals to the Majlis Shura along with the reasons the proposals were rejected, except if Hazrat- Khalifatul-Masih does not permit for a particular proposal to be read out. Further, the rejected proposals shall not be discussed in the Majlis Shura.
 (b) Once the Majlis Shura takes a decision on a proposal it cannot be presented again in the Majlis Shura for the next three years. If it becomes necessary to present the proposal once again in the Shura, then a request shall be submitted to Hazrat- Khalifatul-Masih along with explanatory reasons seeking approval to do so.
35. In the event of Sadr's and Naib Sadr's absence from the Headquarters without nominating an officiating executive, it shall be the duty of Mu'tamad Mulk to call immediately the Majlis Amila meeting so that the Majlis Amila Mulk may appoint temporarily one of its members as acting Sadr.
36. Majlis Amila Mulk shall be authorised to make internal changes in the approved budget.

Majlis Amila Ilaqa, Dil'a, Muqam & Halqa

37. These Majlis shall have in their respective limited jurisdictions the same duties and powers as those of Majlis Amila Mulk in its wider jurisdiction.

Shura

38. According to Dastur Asasi, only Majlis Shura shall have the authority of exercising the powers of the Majlis Amma.
39. Sadr Majlis shall be elected by the Majlis Shura under the Chairmanship of the Presiding Officer appointed by Hadhrat Khalifatul Masih *Ayyadahu Allah Taalah*.
40. For every twenty members or a part thereof one Khadim shall be elected from every Majlis to represent in the Majlis-e-Shura. Qaid Majlis shall automatically be a member of Shura but shall be included in the total number of representatives of which the Majlis has the right. In case Qaid Majlis is not attending Shura, a substitute representative shall be duly elected, the Qaid shall not nominate anybody in his stead.
41. Majlis Shura shall have the authority at some event to delegate its powers in part or full to any sub-committee.
42. No member of a sub committee shall have the right of voting or speaking in Shura against any decision made by the sub committee, save if he has already secured such right about the specific matter during the meeting of that sub committee.
43. Any Khadim having arrears of chanda Majlis shall not be eligible for membership of Shura.
44. (a) All recommendations of the Majlis Shura shall be sent to Hazrat- Khalifatul-Masih for final approval and will come into effect after approval from Hazrat- Khalifatul-Masih.
 (b) If during the year it becomes necessary to amend a decision by the Majlis Shura, then the Sadr Majlis will have the authority to do so with the approval from Khalifatul Masih.

Office Bearers

45. The following shall be the office bearers of Majlis Khuddamul Ahmadiyya:

Country (Mulk)

- 1) Sadr
- 2) Naib Sadr
- 3) Mu'tamad
- 4) Muhtamim Khidmat-e-Khalq
- 5) Muhtamim Ta'lim
- 6) Muhtamiffi' Tarbiyat
- 7) Muhtarnim Mal
- 8) Muhtamim Umumi
- 9) Muhtamin Sihhat-e-Jismani
- 10) Muhtamim Waqar-e-Amal
- 11) Muhtamim San'at-O-Tijarat
- 12) Muhtamim Tahrik-e-jadid
- 13) Muhtamim Atfal
- 14) Muhtamim Tabligh
- 15) Muhtamim Tajnid
- 16) Muhtamim Isha'at
- 17) Muhtamim Nau Mubaeen
- 18) Muhtamim Omooor e Talaba
- 19) Muhasib
- 20) Muhtamim Muqami

If required, two Muavin Sadars can be appointed by the Sadar of Majlis to assist him.

* Put name of the place where national headquarters of the Jamaat is situated.

Ilaqa

46. Qaid, Mu'tamad and other members of Amila, each of whom shall be called a'Nazim Ilaqa.

Dil'a

47. Qaid, Mu'tamad and other Amila members, each of whom shall be called a'Nizim Dil'a.

Muqam

48. Qaid, Naib Qaid/Naib Qaids, Mu'tamad, Nazim Khidmat-e-Khalq, Nazim Sihhat-e-Jismani, Nazim Waqar-e-Amal, Nazim San'at-O-Tijarat, Nazim Tahrik-e-Jadid, Nazim Atfal, Nazim Tabbigh, Nazim Tajnid, Nazim Isha'at, Muhasib, Murabbiyan-e-Atfal. In

case more than one Naib Qaids are needed in some Majlis, Sadr Majlis shall specify the number of Naib Qaids for that Majlis.

Za'amat Halqa

49. Zaim, Naib Zaim, Mu'tamad, Muntazim Khidamat-e-Khalq, Muntazim Ta'lim, Muntazim Tarbiyat, Muntazim Mal, Muntazim 'Umumi, Muntazim Sihhat-e-Jismani, Muntazim Waqar-e-'Amal, Muntazim San'at-O-Tijarat, Muntazim Tahrik-e-Jadid, Muntazim Tabligh, Muntazim Tajnid, Muntazim Isha'at, Muntazim Atfal, Murabbi Atfal, Muhasib, Saiqin.

Appointments of Office Bearers

The appointments of office bearers shall take place either:

- a) By election
- or:
- b) By nomination

a) By Election

50. Sadr Majlis, Muhtamim Muqami and Zaim Halqa shall be appointed by election

b) By Nomination

51. National Office bearers, Qaid Ilaqa and Qaid Dil'a shall be nominated by the Sadr Majlis. Office bearers of 'Ilaqa, Dil'a, Muqam and Halqa shall respectively be nominated by Qaid Ilaqa, Qaid Dil'a, Qaid Muqam and Zaim Halqa.
52. Nomination of office bearers of Halqa shall be effective after an approval from the Muhtamim Muqami.
53. For all nominated and elected office bearers, save those mentioned under (52), an approval from the Sadr Majlis shall be sought. But the final approval of the National Amila shall be sought by the Sadr Majlis from Hazrat Khalifatul Masih.

Conditions & Procedures of Electing the Office Bearers

Sadar Majlis Election: At the completion of the tenure of a serving Sadar of Majlis Khuddamul Ahmadiyya, an approval must be sought from Hadhrat Khalifatul Masih *Ayyadahu Allah Taalah* to hold the election to elect the new Sadar. A request should be made to get the appointment of a representative to preside over the election to elect the new Sadar.

54. For the election or nomination of an office bearer, the following matters shall be considered necessary:

- a. He prays five times daily
- b. A Khadim who is in arrears of Chanda Majlis Khuddamul Ahmadiyya for more than six months, and of Chanda Salana Ijtima for more than one year shall not be eligible to hold any office and shall not be allowed to participate or vote in the elections of Majlis Khuddamul Ahmadiyya.
- c. A Khadim who is in arrears of Obligatory Chandas (viz. Chanda 'Am, Chanda Hissa Amad for more than six months, and of Chanda Jalsa Salana for more than one year) shall not be eligible to hold any office and shall not be allowed to participate or vote in the elections of Majlis Khuddamul Ahmadiyya.
- d. He abides by the Islamic traditions to his utmost, e.g. keeps beard. In exceptional cases, permission shall be sought from Sadr Majlis.

Note: It is expected that all office bearers shall strive to say Tahajjud prayer.

55. a) It is desirable that Sadr Majlis lives in the city which is the Markaz of the Jama'at in the country.
b) For the election of Sadr Majlis, names of only those Khuddam shall be proposed whose membership to the Majlis does not expire before the completion of period of Sadarat according to the rules.
56. For the election of Sadr Majlis, a Minimum of Four and a Maximum of Seven names shall be proposed during the session of the Shura. Shura shall elect three persons, hence every member shall have a right of three votes.
57. Names of the elected ones along with the number of votes they got shall be submitted to Hazrat Khalifatul Masih for final approval.
58. During election session, it shall be permissible to speak precisely in favour of some proposed name, but there shall be no permission to speak against anybody.
59. Qaid Muqam shall be elected after every two years. The same person shall not be elected more than twice consecutively.
60. Zaim Halqa shall be elected annually. The same person shall not be elected more than four times consecutively.
61. Sadr Majlis shall be elected after every two years. The same person shall not be elected for more than three terms consecutively.
62. Those khuddam who complete their 40 years of age any time during the year ending on 31st Fath (December) shall join Majlis Ansarullah as from first Sulha (January) the next year.
63. The appointment of the National Office bearers shall be for one year.
64. Elections for Qaids and Muhtamim Muqami shall be held from 15 Tabuk (September) to 1st Ikhaa (October). The new office bearers shall take the charge of their offices as from 1st Nubuwwat (November) after due approval.
65. Elections for Zaims Halqa shall be held as from 10th Ikhaa (October) to 10th Nubuwwat (November).
66. Sadr Majlis shall have the discretion to decide which Ilaqa needs a Qaid.
67. Until an approval of the fresh elections or appointments is granted, the previous office bearers shall continue to hold their offices.
68. Elections of Muhtamim Muqami shall be held under the Chairmanship of the representative of national headquarters, Qaid 'Ilaqa, Qaid Dil'a, Amir Jamaat or Sadr Jamaat, the report of which shall be sent by the Chairman with his remarks to the Sadr Majlis.

In case more than one such officers are present, the above mentioned sequence shall be followed.

Note: No election shall be held under the chairmanship of a Khadim whose name can be proposed for the same election.

69. The Quorum for the election of Muhtamim Muqami and Zaim Halqa shall be 50% of the total membership. If the election session is adjourned due to lack of quorum, there shall be no quorum restriction for the adjourned election session.
70. The voting shall be done openly (e.g. b show of hands). No member shall be permitted to canvass for himself or someone else, openly or otherwise. Of course, it shall be permissible to speak with the permission of the Chairman of the session as provided in rule 58. Also, it shall be compulsory for every Khadim to exercise his right to vote.
71. It shall be strictly forbidden to be partial in these elections.
72. A Khadim of an urban Majlis having arrears of compulsory subscriptions of Majlis for six months or more, or a Khadim of a rural Majlis having arrears of the same for a year or more, who has been reminded in writing but does not pay the arrears nor gets permission from National Headquarters to pay later on, shall not have the right of casting his vote in any election held by the Majlis.
73. Election of Zaim Halqa shall be under the Chairmanship of Muhtamim Muqami or his representative.
74. If the name of a person is proposed for a certain office and it is rejected by Sadr Majlis, then the name of such a person shall not be proposed again for election during that term for the same Office.

Duties & Powers of National Office Bearers

Sadr

75. Sadr Majlis shall supervise all the affairs of Majlis Khuddamul Ahmadiyya.
76. He shall be responsible to carry out successfully the programme of the Majlis.
77. The final decision concerning the explanation and interpretation of all the rules of Majlis shall rest with the Sadr Majlis.
78. The accounts of the Majlis shall be operated by Sadr jointly with Muhtamim Mal. It shall be permissible for Sadr to allow Naib Sadr or some other office bearer to sign in his stead.
79. While going on leave, Sadr shall appoint someone to officiate in this place whose approval shall be sought from Hazrat Khalifatul Masih. But the officiating Sadr shall not have powers to alter or abrogate the orders issued by the Sadr. Likewise no officiating official shall have powers to alter or abrogate the orders of the actual officer.
80. Sadr Majlis shall have the power to reject the majority decision of any Majlis. In case the Majlis insists, it shall be Sadr's duty to present the demand of the Majlis with his own view to Hazrat Khalifatul Masih within a week for final decision.
81. Sadr Majlis shall have the power to disapprove or reject the election or nominations of any office bearer and to advise the concerned Majlis to hold fresh elections or suggest fresh nomination.
82. Sadr Majlis shall have the power to suspend or dismiss any office bearer without giving any reason. One may complain to Hazrat Khalifatul Masih about such a decision, but shall not seek legal remedy in any other court or Qada.

83. In special circumstances, Sadr Majlis shall have the power, after getting permission from National Amir, to suspend the rights of election or nomination of a Majlis or an office bearer and to nominate the concerned office bearers himself.

Naib Sadr

84. In case Sadr goes out of National Headquarters, Naib Sadr shall officiate in his place, except that the Sadr appoints someone else as acting Sadr.
85. Duties and powers of Naib Sadr shall be those delegated to him by Sadr Majlis.
86. In the event of Sadr's sudden death, Naib Sadr shall become Sadr until next election of Sadr, save if Hazrat Khalifatul Masih gives some orders concerning the matter.

Muavin Sadr

87. Duties and powers of Muavin Sadr shall be those delegated to him by Sadr Majlis. In large Majalis, if need be a Muavin Sadr can look after *the Jaidad* department of the majlis, his responsibilities will include keeping track of all Majlis Khuddamul Ahmadiyya property and equipment in the country, particularly those items used for the national Ijtema.

Mu'tamad & Muhtamims

88. They shall guide all Majalis, Qaids, Zaims and members concerning their respective department, issue instructions and supervise their activities.

Mu'tamad

89. Mu'tamad shall do the correspondence with all Majlis Khuddamul Ahmadiyya in the country concerning all matters, under the instructions of Sadr.
90. He shall supervise the work of the National Headquarters Office, keep its records in order and shall be responsible for its security.
91. He shall attest the bills of the National Office signed by the concerned Muhtamim.
92. He shall keep record of minutes of Majlis-e-'Amila meetings and shall inform Majlis and members of it.

Muhtamim Khidmat-e-Khalq

93. Muhtamim Khidmat-e-Khalq shall adopt such means as to do maximum service to the poor, helpless and needy without any discrimination of religion, creed, cast and colour.
94. He shall continue trying to eliminate unemployment and poverty among the society.

Muhtamim Ta'lim

95. Muhtamim shall implement plans to make the Jama'at familiar with Islamic knowledge.
96. He shall arrange to educate the illiterate.
97. He shall strive to establish libraries in the Majalis
98. He shall implement appropriate schemes to enhance literacy taste and raise intellectual standard in Jamaat.

Muhtamim Tarbiyat

99. Muhtamim Tarbiyat shall strive to make members abide by the Islamic injunctions. Also he shall try to introduce to them Islamic morals and etiquettes.
100. He shall adopt appropriate reformatory plans for the training of the youth.
101. He shall keep adopting schemes to inculcate national spirit and determination in Jamaat members.

Muhtamim Mal

102. Muhtamim Mal shall strive to keep the Majlis in sound financial position.
103. He shall be responsible for the collection of chanda from all the Majalis.
104. He shall operate the Majlis account jointly with Sadr. Majlis Amila Mulk shall decide with which body/bodies the Majlis account should be opened.
105. He shall supervise the monetary affairs of National Majlis and subordinate Majalis.
106. He shall make arrangements for the assessment of the annual Income Budgets of all the Majalis and keep their record in the office.

Muhtamim 'Umumi

107. Muhtamim 'Umimi shall perform the affairs assigned to him by the Sadr Majlis.

Muhtamim Sihhat-e-Jismani

108. Muhtamim Sihhat-e-Jismani shall adopt plans concerning general health, and impart important information in this respect to the members of the Jamaat.
109. He shall endeavour to introduce different sports and physical exercises among the Jamaat.

Muhtamim Waqar-e-Amal

110. He shall establish among the members of Jamaat dignity of doing work with their own hands, and shall inculcate this trend in Jamaat.
111. He shall urge Majalis to engage themselves in collective work and issue general instructions in this respect.

Muhtamim San'at-O-Tijarat

112. Muhtamim San'at-O-Tijarat shall adopt such means as shall increase among Jamaat an interest in learning skills, crafts and trade.
113. He shall arrange to teach Khuddam at least one skill.

Muhtamim Tahrik-e-Jadid

114. He shall put every possible effort to make all the aims and objects of Tahrik-e-Jadid a success.

Muhtamim Atfal

115. Muhtamim Atfal shall supervise all affairs of Majlis Atfalul Ahmadiyya.

Muhtamim Tabligh

116. Muhtamim Tabligh shall arrange to engage Khuddam in Tabligh.

Muhtamim Tajnid

117. Muhtamim Tajnid shall keep the record of all members of Majlis and their necessary particulars.
118. He shall strive to establish new Majalis.

Muhtamim Isha'at

119. Muhtamim Isha'at shall inform all the members of Khuddamul Ahmadiyya of the activities of Majlis.
120. He shall endeavour to make the members understand the programme of the Majlis and its aims, and shall inform public of its remarkable activities.
121. He shall manage the publication of high standard books and periodicals on behalf Majlis Khuddamul Ahmadiyya.

Muhtamim Nau Mubaeen

122. Muhtamim Nau Mubaeen shall keep an upto date record of all the Khuddam Nau Mubaeen in the Majlis.
123. Muhtamim Nau Mubaeen shall supervise all affairs of the Khuddam Nau Mubaeen in the Majlis.

Muhtamim Omoor e Talaba

124. Muhtamim Omoor e Talaba shall keep an upto date record of all the Khuddam students in the Majlis.
125. Muhtamim Omoor e Talaba shall supervise all affairs of the Khuddam students in the Majlis.

Muhasib

126. Muhasib shall audit the accounts of National Majlis and subordinate Majlis and see that the accounts are kept properly.
127. He shall sanction the bills according to the regulations.
128. He shall supervise that the amounts given in advance and loans have been settled within due period and shall audit the same.
129. Muhasib shall be the member of Majlis e Amila.

Qaid 'Ilaqa and Dil'a

130. Qaid 'Ilaqa and Qaid Dil'a shall perform the following duties within their respective jurisdictions.
 - a) He shall inspect the Majlis and shall guide and supervise them in respect of National programme.
 - b) He shall keep the National Headquarters informed of the activities of Majalis and give them useful advice.
 - c) He shall establish new Majalis.
 - d) He shall strive for the betterment of the financial condition of the Majlis, and shall help National Majlis in this respect.
 - e) He shall find out solution of the difficulties.
 - f) He shall arrange coordination between all the Majalis.
131. If Qaid Ilaqa/Dil'a deems necessary, he shall recommend to the Sadr Majlis for the suspension or dismissal of his subordinate office bearers.
132. Qaid Ilaqa/Dil'a shall have the power to suspend or dismiss the office bearers nominated by him. It shall be compulsory for him to inform Sadr Majlis of the suspension, and to get his approval of the dismissal.
133. Qaid Ilaqa/Dil'a shall supervise that in his Ilaqa/Dila's the elections of Qaidin Muqami are held within due period. In case this is not done, he shall take immediate steps to accomplish it.
134. Qaid Ilaqa/Dil'a shall have the power to nominate the officiating official in case he leaves his Ilaqa/Dil'a for 15 days. In case he leaves for more than 15 days, he shall have to get the approval of the officiating officer form Sadr Majlis.
135. Qaid Ilaqa/Dil'a shall be authorized to inspect any Majlis whenever he desires. If he thinks it to be proper, he can write down his remarks in the register of the Majlis and send its copy to the National Headquarters.
136. Qaid Ilaqa/Dil'a shall have the power of holding a meeting of Qaidin Ilaqa/Dil'a and their Majlis Amila/Amma if he deems it necessary.

137. Qaid Ilaqa/Dila's shall have the power to reject the majority opinion in respect of matters concerning Ilaqa/Dil'a. But if any Qaid demands, it shall be necessary for Qaid Ilaqa/Dil'a to inform Sadr Majlis of it within 15 days.

Mu'tamad Ilaqa/Dil'a

138. He shall do all the correspondence under the instructions of Qaid Ilaqa/Dil'a. He shall prepare all records and keep them secure. He shall perform his work according to the duties assigned and powers delegated to him. And he shall send to National Headquarters the monthly report of the activities of his Ilaqa/Dil'a signed duly by the Qaid concerned.

Duties and Powers of Muqami Office Bearers

Qaid

139. Qaid shall supervise all affairs of Majlis Muqami.
140. He shall be responsible to have all the instructions of the National office bearers implemented.
141. He shall be authorised to make a decision concerning the interpretation of the rules of Majlis Khuddamul Ahmadiyya. A member shall have the right of appeal to Sadr against this decision through the Qaid.
142. Receipts of expenditure shall necessarily be signed by Nazim Mal Muqami and the Qaid.
143. Qaid shall have the power to reject majority decision concerning local affairs. But in case Majlis Amila Muqami demands, Qaid shall be bound to inform Sadr Majlis of it within a week.
144. Qaid shall be authorized to suspend or dismiss the office bearers nominated by him. In case of dismissal, he shall intimate the Sadr Majlis of it. The Qaid shall have the power only to suspend an elected office-bearer, the Sadr Majlis shall be intimated on it duly. In both cases, Sadr Majlis shall be intimated within three days.
145. If needed, the Qaid shall be authorized to appoint any member of his Majlis Amila to officiate in his place. If such an appointment is for a period extending beyond fifteen days, its approval shall be sought from the National Headquarters.
146. Qaid shall be authorized to grant approval of the nominated office bearers of Halqa.

Naib Qaid

147. The duties and powers of Naib Qaid shall be those as delegated to him by the Qaid.

Mu'tamad Muqami

148. Mu'tamad Muqami shall do all the correspondence of all affairs concerning Majlis under the instructions of Qaid. Also he shall keep a record of all decisions, correspondence and proceedings of the Majlis Amila's meetings.

149. He shall send to the National office until 10th of next month a monthly report signed by Qaid.

Nazim Mal

150. Nazim Mal, having the forms of assessment budget filled by the members, shall send these to the National Headquarters. He shall collect the prescribed subscriptions up to 20th of every month and send to the National Headquarters its share.
151. He shall present to Muhtamim Muqami the names of those Khuddam of urban areas who have not paid their subscriptions for 3 months, and those of rural area who have not paid the subscriptions for six months.
152. He shall keep a proper record of income and expenditure of the Majlis.

Other Nazimin

153. Other Nazimin Muqami shall have the same duties and powers in their limited areas as have the National Muhtamimin in their wider area.

Muhasib Muqami

154. Muhasib Muqami shall audit the accounts of Halqas at least once in three months and shall report the irregularities to Qaid, a copy of which he shall send to the National Office.

Zaim Halqa & Office Bearers of Halqa

155. Under the instructions of Muhtamim Muqami, the duties and powers of Zaim Halqa and Muntazimin Halqa shall be the same as those of Muhtamim Muqami and Nazimin.

Miscellaneous Rules Concerning Mal

156. Majlis Shura shall have the power to fix or change the rules of compulsory subscriptions.
157. Every Majlis shall prepare its income budget of subscription and send it to the National Headquarters by the due date.
158. Majlis Amila Mulk shall be authorised to ask for some special subscriptions, in addition to the compulsory ones, when needed, but with the consent of the National Amir.
159. No Majlis or Khadim shall be authorised to collect any subscription, other than the compulsory ones, without prior permission from the National Headquarters.
160. All kinds of subscriptions shall be received against the receipts issued by Jamaat.
161. On Qaid's recommendations, Sadr shall have the power to exempt a financially unable Khadim from paying this Chanda or to lower its rates for him.
162. Majlis Shura of Khuddamul Ahmadiyya shall have the power to fix rates of subscriptions. In changing conditions, Majlis Shura shall be authorised to fix the shares

of Majalis of Muqam, Dil'a, 'Ilaqa and Mulk out of the subscriptions of Majlis Khuddamul Ahmadiyya.

163. At present chanda Majlis Khuddamul Ahmadiyya is being shared as follows:

- | | | |
|--------------------|-----|-----|
| 1. Majlis Muqam | 30% | |
| 2. National Majlis | | 40% |
| 3. Central Reserve | 30% | |

Reformatory Measures

164. Sadr Majlis, Majalis Amila, Muhtamim Muqami and Zaim Halqa shall be authorised to prescribe appropriate reformatory measures to reform their subordinate Majalis or members.

Majlis Atfalul Ahmadiyya

165. Majlis Atfalul Ahmadiyya shall function under the supervision of Majlis Khuddamul Ahmadiyya.

166. The supreme officer of Majlis Atfalul Ahmadiyya shall be called Muhtamim Atfal and shall be a member of Majlis Amila of Khuddamul Ahmadiyya Mulk.

167. Majlis Atfalul Ahmadiyya Muqami shall be subordinate to Muhtamim Muqami.

168. Every Ahmadi child from 7 to 15 years shall be a member of Majlis Atfalul Ahmadiyya. But those Atfal who complete their 15 years of age during the year ending on 31st October, shall join Majlis Khuddamul Ahmadiyya as from the beginning of the new year, i.e. 1st November.

169. Qaidin or Zaims shall appoint Murabbis to supervise and train the Majlis Atfalul Ahmadiyya.

170. Murabbis of Atfal shall be nominated from among the sincere, trustworthy and kind-hearted members of the Jamaat, preferably from the members of Ansarullah.

171. Aims and objects of Majlis Atfalul Ahmadiyya shall be the same as those of the Majlis Khuddamul Ahmadiyya.

172. Muhtamim Atfal shall train Atfalul Ahmadiyya in Islamic way, for example:

- He shall impart to Atfal preliminary knowledge concerning Religion, Nation and Country.
- He shall make appropriate arrangements for sports and exercises for the sake of physical health of Atfal.
- He shall adopt means to safeguard Atfal from the evils of the environment, and shall exhort to inculcate in them excellent morals.
- He shall make them abide by the timings of education.

173. The rate of the subscription for Atfalul Ahmadiyya shall be fixed with the approval of Sadr Majlis.

174. The subscriptions of Atfalul Ahmadiyya shall be received against the receipts issued by Jamaat.

Atfalul Ahmadiyya Pledge

I sincerely promise that I shall always be ready to serve my faith Islam, Jamaat e Ahmadiyya Muslima, my nation and country.
I shall always tell the truth will not insult and abuse anybody
and I will try my best to obey all instructions given
by Hazrat Khalifatul Masih, Insha'Allah.

Pledge of Khadim

I solemnly pledge that I shall always be ready to sacrifice my life, wealth, time and honour for the sake of religion, Country and Nation.

I shall also be ready to offer every sacrifice for the continuation of the Khilafat-e-Ahmadiyya.

And whatever good decision Khalifa of the time makes, I shall deem it essential to abide by it. Insha – Allah

Addendum 1

Constitution Of Majlis Khuddamul Ahmadiyya Amendments – September 2015

Rule No.	Existing Rules	New approved rules
21	This Majlis shall represent the Majlis Mulk.	This Majlis shall represent the National Majlis. The meeting of the Majlis Shura shall only be called with the approval of Hazrat- Khalifatul-Masih.
32	This Majlis shall prepare the agenda for Majlis Shura after inviting proposals from subordinate Majalis. Also this Majlis shall arrange to get the agenda printed and despatched in the Majalis three weeks before the Shura.	This Majlis shall prepare the agenda for the Majlis Shura after inviting proposals from subordinate Majalis and shall obtain final approval from Hazrat Khalifatul-Masih before presenting the agenda in the Majlis Shura. Also this Majlis shall arrange to get the agenda printed and despatched in the Majalis three weeks before the Shura.
33	Majlis Amila Mulk shall have the power to reject the proposals received for the Shura.	National Majlis Amila shall have the power to reject the proposals received for the Shura. National Majlis Amila shall also present those rejected proposals to Hazrat-Khalifatul-Masih for the final approval.
34	Majlis Amila Mulk shall read out to the Majlis Shura the rejected proposals along with the reasons of their rejection, save is the Sadr Majlis does not allow to read out any particular proposal exceptionally. The rejected proposals shall not be discussed in the Shura. If any Majlis insists on bringing up its rejected proposal next year for Shura, then the Majlis Amila Mulk shall present it in Shura, save if the Sadr Majlis takes exception to disallow it.	(a) The National Majlis Amila shall read out the rejected proposals to the Majlis Shura along with the reasons the proposals were rejected, except if Hazrat- Khalifatul-Masih does not permit for a particular proposal to be read out. Further, the rejected proposals shall not be discussed in the Majlis Shura. (b) Once the Majlis Shura takes a decision on a proposal it cannot be presented again in the Majlis Shura for the next three years. If it becomes necessary to present the proposal once again in the Shura, then a request shall be submitted to Hazrat-Khalifatul-Masih along with explanatory reasons seeking approval to do so.
44	If during the year it is deemed necessary to change any specific decision made by Shura, Sadr Majlis shall be authorized to do so with the approval from Khalifatul Masih.	(a) All recommendations of the Majlis Shura shall be sent to Hazrat- Khalifatul-Masih for final approval and will come into effect after approval from Hazrat-Khalifatul-Masih. (b) If during the year it becomes necessary to amend a decision by the Majlis Shura, then the Sadr Majlis will have the authority to do so with the approval from Khalifatul Masih.